



New Verification Requirements for Driving Licence Transactions

Motorists must verify all personal and address particulars with any driving licence transaction with effect from 01 November 2015.

This follows the promulgation of regulation 32A of the [National Road Traffic Regulations \(NRTR\)](#) on 31 October 2014.

The new regulations will require each person to provide proof of particulars (full names and identity number) and residential and postal addresses for verification when there is a change of person particulars or change of address or with the first an application that is being made for a NaTIS service at a registering authority or driving licence testing centre from 01 November 2015 onwards.

Verification of Personal and Address Particulars In Terms Of Regulation 32a of the National Road Traffic Regulations, 2000		
Proof of Full Names and Identity or Business Number		
Number	Verification Documents	
1	Temporary RSA identity certificate	
2	RSA identity document	
3	RSA identity card	
4	Valid RSA passport	
5	Foreign country identity document	
6	Traffic Register Number (TRN) certificate issued by NaTIS in terms of the National Road Traffic Act provided that the TRN for a private individual must be accompanied by a valid source document in the form of an unexpired Refugee ID (BI-1707), foreign passport, work permit or study permit.	
7	Certificate of incorporation or name change of a company	
8	Founding statement or certificate of name change of a close corporation	
Proof of Address		
Number	Verification Documents	Validity Period
1	Utility account (Water, Electricity, Sewerage or Refuse Removal)	Not older than 3 months
2	Bank / Financial statement	
3	Municipal rates and taxes invoice	
4	Telephone account (landline or cell phone account)	
5	Official correspondence from South African Revenue Services (SARS)	
6	Correspondence from a Body Corporate or Share-Block Association	
7	Retail store statement of account / invoice	
8	Letter from the administration department for applicants living in any type of residence (e.g. a hostel or barracks)	
9	Letter with an official date stamp from the educational Institution, or the residence, hostel or boarding house confirming student residence	
10	Letter with an official date stamp from the Ward Councillor or Local Tribal Authority confirming the postal and residential address for an applicant who resides at an informal settlement or rural area	
11	A mortgage statement from a Financial Institution	Not older than 6 months
12	A lease agreement (signed by both parties)	Not older than 1 year
13	An official tax return / tax assessment	
14	A recent short-term or long term insurance policy document or renewal letter	
15	A valid television licence document	

Affidavit / Affirmation where the Account or Statement is not in the Name of the Applicant:

In the case where the account or statement is not in the name of the applicant, the person in whose name the account or statement is issued must make an affidavit or affirmation declaring that the applicant resides at the address and the affidavit or affirmation must be accompanied by the account or statement of the person making the affidavit or affirmation.